

## Appropriate use of Technology Agreement (BYOD)

### Instructions

- Students and Parents/Guardians please read and discuss all sections carefully.
- Sign the Appropriate Use of Technology Agreement Declaration at the end of this document.
- Return the declaration page to your campus. A digital copy will be available to students and parents.

### Definitions

**BYOD** – Bring Your Own Device –personal computing devices owned and use by students to connect to NT Christian Schools internet network accessing ICT services to support and enhance student learning.

**ICT** - Information Communications Technology – digital technologies, systems and tools used to access digital and online resources and platforms to enhance learning and teaching processes. (May be called IT).

### Parent/Guardian Agreement Terms

As parent/guardian of a student participating in the BYOD program at school, I understand:

1. A student cannot use school ICT services or connect a device onto the school Wi-Fi until parents/guardians and student have read and signed this agreement and provided it to the school.
2. The Bring Your Own Device (BYOD) remains the property and responsibility of the Student and Parent/Guardian. NT Christian Schools does not take responsibility for and will not be liable for any damages. Parents/guardians should consider purchasing insurance through their own provider.
3. By providing my student with a device to participate in the BYOD program, I understand they will have access to the internet via the school Wi-Fi network on campuses of NT Christian Schools and may be able to access the internet via private Hotspot or other access points whether at school, home or other locations.
4. While NT Christian Schools will take reasonable precautions to prevent online access to unsuitable material through the school Wi-Fi internet network, it cannot prevent or monitor access to unsuitable material when the internet is accessed at home, at other locations or via private Hotspot.
5. As the parent/guardian of a child, I have a duty of care to protect them from harm and to ensure they are properly supervised, this includes monitoring their use of technology and online activity. (Information and support can be accessed from [Parents | eSafety Commissioner](#) or [Protect your children online | Cyber.gov.au](#) or speak to your school).
6. As the device will be connected to school Wi-Fi networks and systems, students are expected to always comply with the terms and conditions of this agreement, school policies and classroom protocols relevant to the appropriate use and care of technology.
7. A student carries full responsibility for keeping their device safe. Schools of NT Christian Schools will not be held liable for any damages incurred on premises of NT Christian Schools.
8. If a student damages the property of another student, staff member or NT Christian Schools, parents named on the student's enrolment form will be liable for the repair or replacement cost.

## Student Agreement Terms

1. I cannot use school ICT equipment until my parent/guardian, and I have read and signed this agreement and returned it to my school.
2. I will have my own username established on my device.
  - a. I will only log on using my username.
  - b. I will not allow anyone else to use my username.
3. I will not tell anyone else (other than my parent/guardian) my password.
4. I will follow all teacher directions including when to use my device.
5. I will ensure my device is brought to school fully charged each day.
6. I will ensure my work is saved onto OneDrive to ensure it is secure and always accessible.
7. Before using the camera or audio recording functions on my device, I will seek permission from the teacher and people being photographed or recorded.
8. I will not use my device or another student's device to publish or share photographs, video or audio recordings to any online platform unless permission is given in writing by the school and the people photographed or recorded.
9. I am fully responsible for keeping my device safe at school and taking all reasonable care to protect it from damage. My school will not be held liable for damage that occurs on campus.
10. If I damage property of NT Christian Schools, a staff member or another student, and my parents will be liable for repair or replacement costs.
11. I will not at any time use ICT to:
  - c. upset, offend, harass, threaten or in any way harm anyone, even if it is meant as a joke;
  - d. create, access, or attempt to access, inappropriate, age restricted, or objectionable material;
  - e. download, save or distribute inappropriate material by copying, storing, printing or showing it to other people;
12. If I accidentally access inappropriate material or believe some has been sent to me, I will:
  - a. not show others;
  - b. turn off the screen or minimize the window and
  - c. report the incident to a teacher immediately.
13. I understand safeguards are put in place for the protection of myself and others. I will not attempt to or use ICT to:
  - a. bypass security, monitoring and filtering or any other similar safeguards that are in place,
  - b. remove or disabling antivirus software.
  - c. I will not mistreat my or another student's device in any way.
  - d. I will not lend my device to another student.

## NT Department of Education & Training Network Terms of Use

The following activities are not permitted on Wi-Fi, hotspot or other internet provisions of the Department of Education and Training, provided to students of NT Christian Schools:

1. Using ICT services in a manner that will result in personal or financial gain, including the soliciting or selling of personal goods or services.

2. Subscribing to ICT services without approval from the officer who has financial responsibility for the cost incurred.
3. Sending or forwarding SPAM or junk mail, unverified virus alerts, or chain letters.
4. Attempting to modify or remove ICT resources without proper authorisation.
5. Attempting to test or defeat any security safeguards established to protect systems and information unless authorised to do so.
6. Bypassing or attempting to bypass assigned resource limits, logon procedures or privileges.
7. Accessing or using ICT services, including another person's e-mail, Internet or telephone account, or information without proper authorisation.
8. Interfering with the access rights of others, either by technical means or by obtaining access codes or passwords of others.
9. Initiating or being party to any malicious activity directed towards internal or external ICT services.
10. Connecting any privately owned workstation or other network device to the NT Government network without appropriate authorisation.
11. Violating any copyright or software license agreement.
12. Disclosing or removing third-party proprietary information.
13. Viewing, accessing, sending or forwarding material that:
  - e. Is of questionable ethics and morality, such as material which is designed to excite sexual desire or material depicting sexual activity,
  - f. Is more than likely to demean or offend anyone on the basis of race, ethnicity, gender, or other personal attributes,
  - g. promotes activity that is illegal in Australia,
  - h. communicates, harasses or intimidates with material that is offensive or may give rise to civil or criminal liability.

## Consequences for Breach of Appropriate use of Technology Agreement

If a student breaches or is suspected of breaching the terms of this agreement, they may lose their privilege to access ICT services and utilise a device at school for a duration of time or even permanently.

1. The device may be confiscated. Confiscated devices will be stored safely at the campus main office until the end of the school day when it can be collected by the student, or if determined necessary by the school, collected by a parent or guardian.
2. The student, their Parents /Guardians and teachers will be notified in writing:
  - a. that the student has lost their privilege to utilise ICT services or a device at school,
  - b. the reason(s) why,
  - c. the duration of the loss of privilege,
  - d. any required actions required before reinstatement of access to BYOD program.
3. Students will need to continue their schoolwork during this time using exercise books and work sheets.
4. If the school is aware of or suspects the student has created, stored or accessed illegal or reportable content on their device, the school will report to the appropriate authorities which may include surrendering the device to the police

## Appropriate use of Technology Agreement – BYOD Declaration

Please complete the declaration below and return this signed page to your school.

Please keep pages 1-4 for your reference. The Appropriate Use of Technology Agreement is available on NT Christian School's website.

### Students

I understand and agree to the terms stated in the *Appropriate Use of Technology Agreement - BYOD* for using ICT services and connecting my BYOD device to school networks to support my learning.

I understand this agreement applies on all campuses and premises of NT Christian Schools.

I understand that inappropriate use of school ICT services and deliberate breaches of the terms of this agreement may result in access restrictions to ICT facilities, the confiscation of my device, discipline actions by the school, and if required, reporting to police or external agencies.

**Student Name**

**Year level**

**Student Signature**

**Date**

### Parents

I understand and agree to the terms stated in the *Appropriate Use of Technology Agreement - BYOD* for my child to participate in the Bring Your Own Device (BYOD) program which provides ICT services and facilities to support their learning.

I will encourage and support my child to meet the terms of agreement.

I will support the school by overseeing the correct use technology when my child is not at school and engaging with the school when issues are identified.

I understand that inappropriate use of school ICT services and deliberate breaches of the conditions of this agreement may result in access restrictions to ICT facilities, the confiscation of my child's device, discipline actions by the school, and if required, reporting to police or external agencies.

**Parent/Guardian Name**

**Parent/Guardian Signature**

**Date**

#### OFFICE USE ONLY

- Scanned copy saved to Student Compass profile in Chronicle > Student Documentation > Student Forms & Documentation
- Pin until expended enrolment end